Template action plan

Following a strategy session, you will want to log everything down in an action plan. Complete the below grid in relation to your charity’s specific situation. Start with your big strategic priority and work your want down to the detail of the specific actions or activity you will undertake, how these will be evaluated and further detail on project lead, deadlines and progress updates. After completion be sure to agree how often you will review and update it.

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| Strategic priority | i.e., Helping charities be more adaptive and efficient so that they can have the capacity and deal with greater numbers. | | | |
| Specific action | KPIs (Key Performance Indicators) | Owner | Time | Update |
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| Strategic priority | i.e., Invest in quality standards that organisations can go through | | | |
| Specific action | KPIs (Key Performance Indicators) | Owner | Time | Update |
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| Strategic priority | i.e., Raising confidence of individuals – less stigma | | | |
| Specific action | KPIs (Key Performance Indicators) | Owner | Time | Update |
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| Strategic priority | i.e, Workforce and workforce wellbeing | | | |
| Specific action | KPIs (Key Performance Indicators) | Owner | Time | Update |
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| Strategic priority | i.e., Types of services, survivors getting the right type of support, consistent high-quality support across Scotland. | | | |
| Specific action | KPIs (Key Performance Indicators) | Owner | Time | Update |
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| Strategic priority | i.e., Better integration of statutory and third sector services. | | | |
| Specific action | KPIs (Key Performance Indicators) | Owner | Time | Update |
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