



Virtual Health & Safety Review

for

Clients of Inspiring Scotland

Riverside House 502

Gorgie Road

Edinburgh

EH11 3AF

Prepared by Michael Hashim

Tel: 0141 354 4495

Mob: 07384 816691

Email: michael.hashim@brucestevenson.co.uk

'BROKER OF CHOICE'

1. Introduction

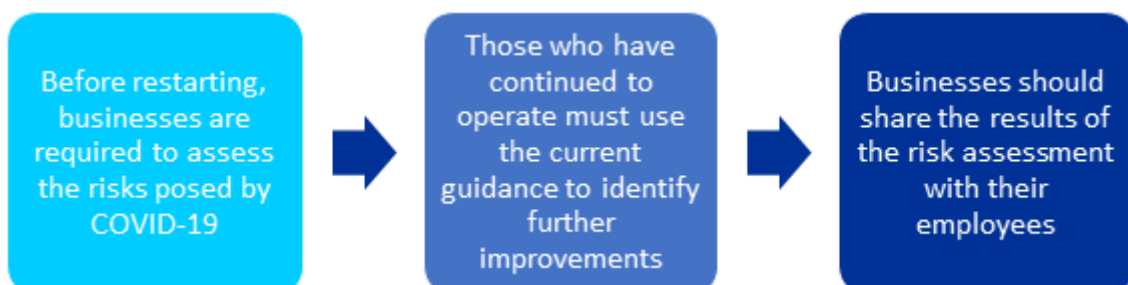
The aim of the proposed review is to provide an understanding of exposures faced by charities across a spectrum of risk management topics relating to Covid-19 and to ensure these issues are recognised and managed in line with regulatory requirements and government guidance.

The objective of the proposed review is to:

- Develop a prioritised action plan to address issues relating to covid-19 and assess the potential significance of the exposure and aid in implementing solutions.

Bruce Stevenson Insurance Brokers does not claim to provide an exhaustive or exclusive list of potential hazards and losses as a site visit may not have taken place. This is intended to be an evaluation of required / recommended management controls. Therefore, it does not include any testing, or analysis of systems, contaminants, or equipment. The summaries of legal duties recommended are designed to inform the reader of the issues involved and cannot be regarded as a substitute for the actual legislation. In applying the comments or recommendations made, full account must be taken by the organisation of its interests and activities and the need to ensure compliance with the Health and Safety at Work etc Act 1974 and the relevant statutory provisions.

The review is designed to enable senior management to produce detailed action plans, risk assessments and set performance targets for all levels of the organisation's management. The review can also be used to highlight areas where more detailed investigation may be required.

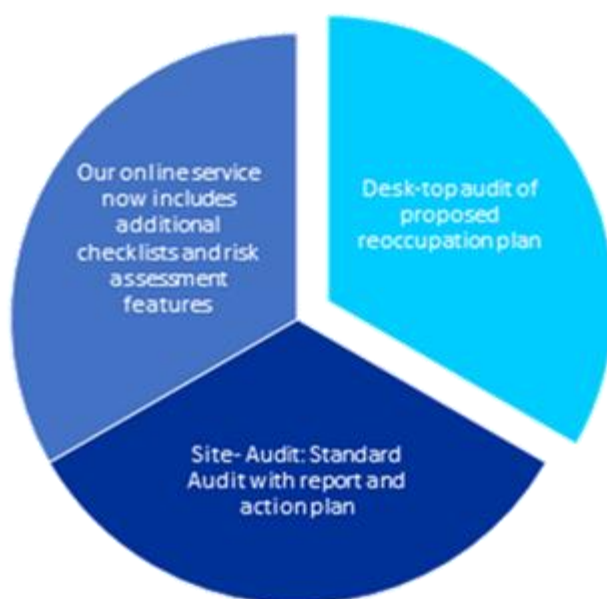


2. Cost

The cost for organisations is **£350.00** (nil VAT). For this amount, organisations will receive the following:

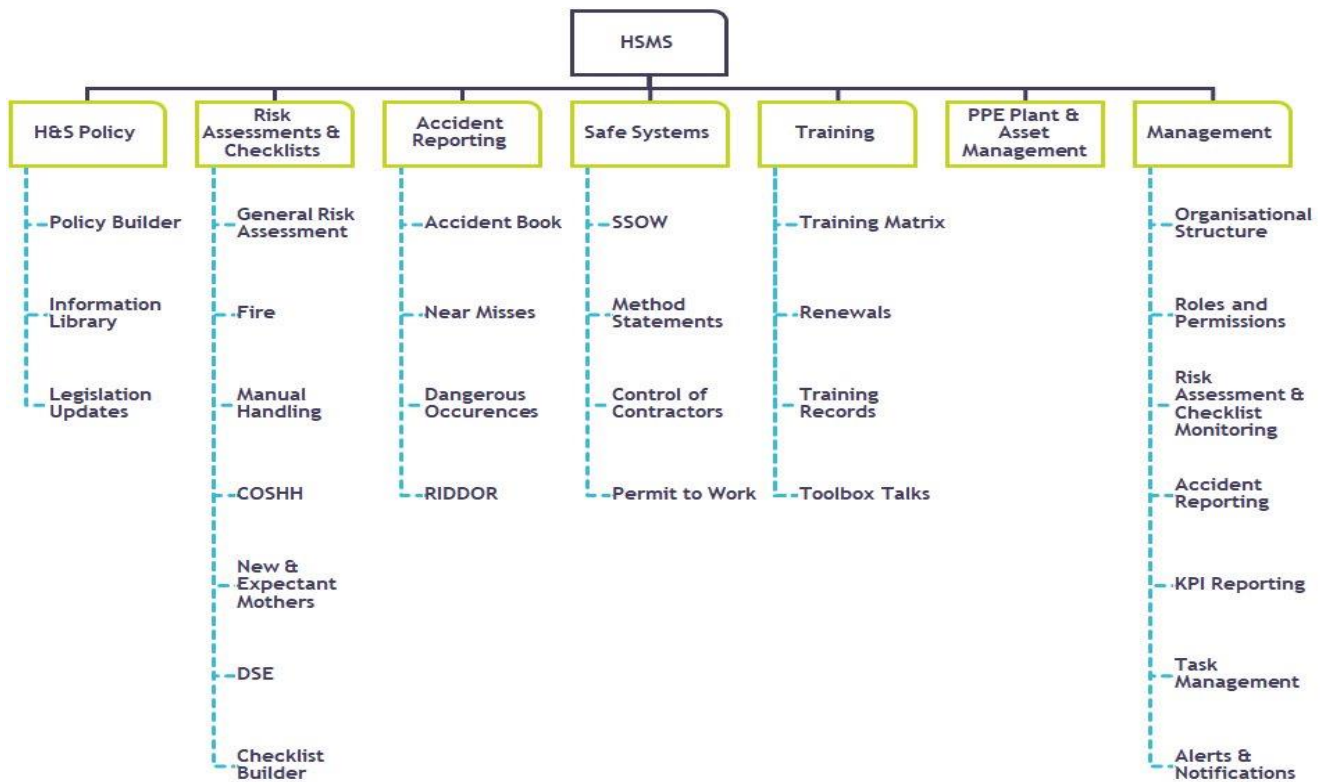
- A review of the organisation's current Covid-19 Risk Assessments/ Risk Plan.
- A review of current site plan and guidance around the implementation of 'one way systems' including dedicated exit/entry points.
- An action plan of suggested changes/improvements where required.
- Advice and guidance around a range of control measures relating to returning to work following Covid-19 (provision of PPE, hygiene regimes and training).
- A virtual meeting with Bruce Stevenson's Risk Manager for up to 45 minutes to discuss the findings from the document review and to allow the organisation to have an open and confidential Q&A session with the Risk Manager.

Our Return to Work Service Covers



3. Health & Safety Management System

Where appropriate, the Risk Manager will discuss the implementation of of an online Health & Safety Management system designed to record risk assessments and checklists. This system has been customised to include Covid-19 related templates and modules.



4. Dedicated Risk Manager

Nick Morrall

Nick has extensive experience in Risk Management. Nick has carried out business review work for housing associations, charities, distilleries, construction and manufacturing clients, food producers, office-based clients, national governing bodies and legal practices.

Nick works closely with clients to help them identify and reduce any potential risk element within their business and can provide you with expert advice.

“He (Nick) suggested some really useful pointers about our draft return to office policy, providing that final bit of impartial assessment that has brought the whole thing together. He was very decent about the whole thing, all the time being worried that I would think he was nit-picking and being unnecessarily critical of our draft document; needless to say this could not have been further from the truth. It was a pleasure to be helped by him.”

The Royal Marines Charity – 2020.

5. How to Book

You can book your consultation by contacting Michael Hashim on:

Tel: 0141 354 4495

Mob: 07384 816691

Email: michael.hashim@brucestevenson.co.uk