

# Violence Against Women and Girls Locality Needs Assessment

## Invitation to Tender

### Background

Glasgow East Women's Aid recently ceased operating their domestic abuse service bringing an end to a focused gender-based violence (GBV) service for Glasgow. This leaves a gap in direct frontline service provision and prevention work in the area.

In response, a collective of funders would like to engage an independent expert to undertake a needs assessment to determine, from the perspective of services and service users, what the current gaps are in GBV services in Glasgow. The findings are intended to inform policymakers, funders, planners and service providers on what is needed to ensure women, children and young people, in the area, have access to timely GBV services that meet their needs. It is also hoped that this will support a collaborative approach to funding service priorities, ensuring that available funds are used effectively and avoid gaps in provision.

Prospective applicants should refer to The Independent Strategic Review of Funding and Commissioning of Violence Against Women and Girls Services (2023:48-58)<sup>1</sup> for definitions of specialist services, core support and prevention work.

### Objectives: Locality Needs Assessment

The needs assessment will identify needs and prioritise gaps in frontline and preventative gender-based violence services. While it is preferable that the assessment should cover the full local authority area, we note the proposed timescale for delivery of this brief may be challenging and are open to elements of the work being focused on the north-east ward of Glasgow.

We are interested in understanding contextual information on existing services operating in the area, particularly focused in the North East. We want to know how these services meet the needs of, and how accessible they are to victims/survivors with protected characteristics or those with co-occurring support needs such as substance abuse. From this we are interested in understanding the gaps and priorities.

It is anticipated that analysis of relevant local infrastructure in the North East such as education; community; health, police and third sector will be undertaken.

Furthermore, an understanding of effective spectrums of service provision in other localities in the UK would be considered beneficial.

In addition, the needs assessment will assess what gaps exist and provide recommendations on what might enable gaps and priorities to be met.

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<sup>1</sup> [The Independent Strategic Review of Funding and Commissioning of Violence Against Women and Girls Services](#)

## Outputs: Locality Needs Assessment

It is anticipated that a report will be produced which can be shared with current and future funders as well as GBV service providers, and providers of services to children and young people impacted by domestic abuse. We recognise that women will often experience multiple forms of abuse and while the focus may be domestic abuse, connections should be made with other forms of violence against women and girls. The report should be a practical document, providing intelligence for all interested parties which informs future service delivery.

Outputs will include:

- A written report;
- An executive summary;
- Dissemination activities in the form of an online or in person presentation of findings to interested parties.

## Methodology

Tenders are invited to outline an appropriate research design to address the brief. Lived experience must be at the 'heart and start' of all systems and services therefore the needs assessment should engage people with lived experience in a way that is safe, trauma informed and meaningful.<sup>2</sup>

It is likely that the research will use a mixed methods approach and, as well as engaging with survivors, will gather data on demographics, socio-economic indicators, existing VAWG services and models of support to children and young people affected by domestic abuse.

## General Issues

Tenders should specify and identify any methodological constraints and difficulties that may be experienced and how these may be overcome. This project requires a team with a sound knowledge of violence against women and girls sector, of trauma and recovery support for children and young people, mixed methods research and experience of undertaking gendered analysis. Tenderers must specify the overall work programme and should indicate which information sources they would use.

## Timescale

The deadline for proposals is 5pm on 6<sup>th</sup> September 2024. Proposals should be submitted by e-mail to Laura Anderson:

Laura@inspiringscotland.org.uk

(mobile: 07471139912)

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<sup>2</sup> <https://authenticvoice.scot/>

## Proposed Timeline:

Activity	Suggested Date
Deadline for Proposals	6 <sup>th</sup> September 2024
Review of proposals by overview group	9-18 <sup>th</sup> September 2024
Concept Meeting (if required)	w/c 23rd September
Sign off on provider and project plan	w/c 30th September
Draft report	Mid December 2024
Final report	Early January 2025

## Guideline Costs

We envisage that the tenders for this work would be in the region of £30,000 (including VAT). The tender sum should cover liability for all costs including staff, equipment, travel, subsistence, engagement with lived experience groups and overheads.

## Responsibilities of Supplier

The supplier will be responsible for ensuring compliance with the General Data Protection Regulation (GDPR) (2016) must agree to abide by appropriate professional guidelines, for example, the SRA Ethical Guidelines or Market Research Society's Code of Practice. Furthermore, the tender must address any project specific ethical considerations.

It is essential that all research is conducted in a trauma-informed manner, as outlined in the trauma-informed practice toolkit which has been developed as part of the National Trauma Training Programme to support all sectors of the workforce in planning and developing trauma informed services: <https://www.gov.scot/publications/trauma-informed-practice-toolkit-scotland/pages/4/>

## Oversight

The work will be overseen by Pauline Kerrigan (The National Lottery), Janet McCullough (Glasgow HSCP), Kirsti Hay (NRS VAWG Services) and Allison Mathews (Inspiring Scotland).

## Ownership and Publication

Ownership of the research material including the final report and any data produced as a result of the research lies with Glasgow City Council, Glasgow Health and Social Care Partnership and Scottish Government.

## Submitting a Tender

Tenderers should include the following information in their response:

- Proposed methodology and approach including your rationale and highlighting any limitations and assumptions;
- Ethical and data protection considerations;
- A risk register with clear mitigation measures;
- Project management approach;
- Work plan/ timetable;
- Team member(s) roles and responsibilities, including C.V.s for everyone who will be involved with the evaluation;
- Examples of other relevant projects you have conducted;
- A breakdown of the total cost of the work (inclusive of VAT where it applies).

## Criteria for Evaluation

Proposals will be assessed for their value for money and the following criteria will be used:

- costs – total cost of the work (inclusive of VAT and all other overheads);
- understanding of the research brief – the tenderer's appreciation and interpretation of the requirements and how these are to be translated into a workable methodology;
- understanding of, and sensitivity to, the policy and practice issues – design of the study and its management to ensure that the study is carried out objectively and with an awareness of policy and social sensitivities;
- experience of research staff, including relative inputs from senior staff – experience of conducting relevant research and nature and levels of staff supervision;
- development of the brief – to enhance the research ('value added') including methodological development and creativity;
- quality control mechanisms and risk assessment – both in relation to ensuring continuity of quality throughout the study and in terms of overall quality of control (e.g. checks on fieldworkers; proof reading of reports; contingency arrangements for staff)
- timescale – A key consideration will be the ability of the consultant to deliver the report to the required timescale.